

Off-Campus Roommate Agreement



Division of
Student Life
Housing and Residential Communities

Communication is the single-most important factor in building good relationships with your roommate(s). By working with each other, this roommate agreement will help you and your roommate(s) begin the process of discussing issues that have often been found to be sources of conflict. Many roommates will assume they know how someone feels, which could potentially be different from the truth. Once a potential conflict is identified, it can be resolved through open communication before a major problem develops.

Be honest with yourself and your roommate(s) now, so issues can be addressed **before** they arise.

This is a helpful process to go through since this probably won't be the last time you share a living space with someone else. Each member of a particular house or apartment should complete a copy of this form. Be aware that if a roommate change occurs, you and your new roommate(s) will develop a new agreement. Remember to keep a copy to refer back as needed.

Remember: Communication is the key!

For most questions, you may check all boxes that best fit your response.

1st Meeting Date

2nd Meeting Date

General Information

Building

Room #/
Letters

This section is for all to input any important information you feel your other roommates may want to know about you, or feel they should know. This is to help make sure you feel comfortable in your space. Topics to consider are dietary restrictions, religious practices, how you may identify, if you have a significant other, etc..

Name	Preferred Name	Gender Pronouns	Information

Cleanliness

Our shared space will be:

- Neat
- Messy
- In between

Define:

We will clean:

- Daily
- Bi-Weekly
- Weekly
- As Needed

Comments/schedule:

General cleaning supplies will be purchased:

- On a rotation basis
- With the cost split each time
- Other/additional:

When we clean, we will:

- Do our laundry
- Wash dishes after using them
- Take out the trash
- Put away any personal items in shared spaces
- Vacuum/dust
- Other/additional:

Use of Space

Study time(s) in the space will be:

- 9 a.m.- Noon
- Noon-5 p.m.
- 5-10 p.m.
- 10 p.m.- Midnight
- Midnight-9 a.m.
- Other/additional:

Study atmosphere in the space will be:

- Silent
- Low music
- Low TV volume
- No distractions
- Anything goes
- Other/additional:

Room temperature will be set at:

- <65
- 65-68
- 69-72
- 73-75
- >75
- Same at night
- Different at night/sleeping

Guests are allowed to visit during the following times:

- 10 a.m.- Noon
- Noon-5 p.m.
- 5-10 p.m.
- 10 p.m.- Midnight
- Midnight- 2 a.m.
- Other/additional:

Review your lease and any addendums covering your landlord's policies on guests (i.e. how long they can stay, where they can park, etc.)

Time of Day Routine (write names in and any additional information):

I like to stay up late:

I like to wake up early:

I am an afternoon/early evening person:

Roommates can use each other's:

- Appliances (Coffee maker, etc.)
- Food/drink
- Personal care items
- TV/Stereo
- Computer

- Clothes
 - Other items:
-

- ...without asking
- ...only after asking first
- ...only if immediately returned as is

Clarify differences

Guests in our space are allowed to:

- Sit on/ use each other's beds
- Sit on/use other's desk chair/ furniture
- Eat other's food
- Use other's personal belongings
- Use other's computer

Additional comments:

Sleeping time(s) in the space will be:

- 9 a.m.- Noon
- Noon-5 p.m.
- 5-10 p.m.
- 10 p.m.- Midnight
- Midnight-9 a.m.
- Other/additional:

While other(s) are sleeping in the space, it is okay to:

- Make noise
- Listen to music
- Keep overhead light on (if applicable)
- Have guests over
- Use microwave/appliances
- Keep desk light on (if applicable)
- Watch TV
- Use hair dryer
- Other/additional

Definitions

"Quiet":

"Privacy":

"Offensive language":

(whether in person, movies, or music)

Personal Habits

If leaving for a weekend/period of time, we will:

- Notify each other
- Not notify each other
- Other/additional

Alcohol

The legal drinking age in the State of Alabama is 21 years of age. For further information regarding policies referring to alcohol possession and consumption, please visit studentconduct.sa.ua.edu.

Plans of Action

While it is important to have face-to-face interactions with your roommates regarding conflicts that may arise, if it isn't feasible to meet in person, consider these options.

Preferred means of communication with roommate(s) during conflict:

- | | |
|--|---|
| <input type="checkbox"/> Speaking face-to-face | <input type="checkbox"/> Communicating via social media |
| <input type="checkbox"/> Communicating over email | <input type="checkbox"/> Other/additional: |
| <input type="checkbox"/> Communicating via text message | |
| <input type="checkbox"/> Mediation with property staff member if conflict persists | |

If one of us is bothered by the action of the other, we should:

- Immediately voice our concerns by talking
- Step away from the situation until we've had time to calm down before talking
- Other/additional:

As conflicts may arise, we agree to:

- Not post the conflict on social media
- Not gossip with others about it.

Food or drink consumed that is not ours, will be:

- | | |
|--|--|
| <input type="checkbox"/> Replaced within three days | <input type="checkbox"/> Other/additional: |
| <input type="checkbox"/> Replaced within a week | |
| <input type="checkbox"/> Not replaced (what's mine is yours) | |

We would like to

- Only revisit/revise this agreement form if one of the roommates wants to at a later date
- Set a date now to revisit (and revise if needed) this agreement form (*Put date in "2nd Meeting Date" box on page 1 of this form*)

- We are entering into a good-faith agreement with each other to make the most of our living arrangements this year. As issues arise, we promise to first communicate openly with each other. This form is only a starting point for open communication. As needed, we will refer back to this form and seek counsel from the property staff.

This form should be printed and signed by each roommate. You can get a printed copy from Off-Campus Resources in 133 Parham East.

Roommate Printed Name	Roommate Signature

This document is an excellent starting point for your roommate relationships. Filling this out thoughtfully early in the year can help establish expectations that were agreed upon together and can create a starting point for conversation as conflicts arise throughout the year.